



Division of State Purchasing
4050 Esplanade Way, Suite 360
Tallahassee, FL 32399-0950
850-488-8440

Ron DeSantis, Governor
Jonathan R. Satter, Secretary

June 29, 2020

Kevin Sandt
W.W. Grainger, Inc.
3924 West Pensacola Street
Tallahassee, Florida 32304

Sent via email

Re: Contract No. 31160000-18-ACS for Industrial & Commercial Supplies and Equipment

Dear Mr. Sandt:

Pursuant to our correspondence on April 14, 2020, and in accordance with section 2.3.2 of the General Contract Conditions of Contract No. 31160000-18-ACS for Industrial & Commercial Supplies and Equipment (Contract) between the State of Florida, Department of Management Services (Department), and W.W. Grainger, Inc. (Contractor), this communication serves as notice of the Department's election to terminate the Contract for convenience.

Please be advised that termination of the Contract will take effect on July 1, 2020. Accordingly, the Contractor will not be permitted to enter into new purchase orders under the Contract after July 1, 2020. Any purchase orders issued under the Contract on or before the July 1, 2020 may remain in effect up to twelve months after the Contract's expiration date.

If you have any questions regarding this or other matters related to the Contract, please communicate directly with the Contract Administrator, Shaveon Nelson.

Sincerely,

DocuSigned by:

Tami Fillyaw
Chief of Staff