

**CONTRACT DMS-08/09-026  
BETWEEN  
FLORIDA DEPARTMENT OF MANAGEMENT SERVICES  
AND  
GEO CORRECTIONS AND DETENTION, LLC  
FOR THE  
BLACKWATER RIVER CORRECTIONAL FACILITY**

**AMENDMENT NO.: 19**

THIS AMENDMENT to Contract No.: DMS-08/09-026 (the "Contract") is by and between the State of Florida acting through the Florida Department of Management Services (the "Department") Bureau of Private Prison Monitoring (the "Bureau") and GEO CORRECTIONS AND DETENTION, LLC, a wholly owned subsidiary of THE GEO GROUP, INC., ("GEO", "GEO Corrections" or the "Contractor") and collectively known as the "Parties".

**THEREFORE**, the Parties agree to amend the Contract as follows:

1. Subject to sufficient funds in the Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF) and budget authority, Exhibit Q is amended as attached and incorporated herein by reference.

2. Sub-section 5.5.2. is amended to read:

By March 1 of each year, Contractor must submit an application for expenditures to be made from the POIIWTF for the next fiscal year to the Department for review. In accordance with section 944.72(1), Florida Statutes, planned expenditures must cover expenses for the benefit and welfare of inmates at the Facility.

3. Sub-section 5.5.5. is amended to read:

Expenditures for operational cost and fixed capital outlay made from the POIIWTF must meet the guidelines of section 945.215, Florida Statutes, and applicable terms of this Contract. Contractor is responsible for contracting and overseeing the construction of fixed capital outlay projects authorized by the Legislature. All operations and fixed capital outlay projects and expenditures must be approved by the Department.

4. Sub-section 5.2.1. is added to read:

The Contractor may utilize the Florida Department of Correction (FDC)'s established contracts for revenue generating services including, but not limited to, canteen/commissary, package programs, inmate telephone, vending, and multimedia kiosks/tablets. The Contractor may work with the FDC/Department to implement services from their existing contracts, in coordination with the Department of Management Services. All revenue generated from these services will continue to be deposited in the Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF). This coordination will help standardize services for inmates and their friends and family and help maximize contributions to the POIIWTF.

5. This Amendment and all of its Exhibits are hereby made a part of this Contract. All other terms and conditions of the Contract shall remain in full force and effect. Except as otherwise expressly set forth herein, the terms and conditions contained in the Contract and subsequent amendments are unchanged. This Amendment sets forth the entire understanding between the Parties with regard to the subject matter hereof.
6. This Amendment remains subject to section 287.0582, Florida Statutes.
7. This Amendment is effective on August 1, 2018 or the last date of execution.

**SO AGREED** by the Parties' authorized representatives on the dates noted below:

**FLORIDA DEPARTMENT OF MANAGEMENT SERVICES**

  
\_\_\_\_\_  
David Zeckman, Chief of Staff

July 31, 2018  
Date

**GEO CORRECTIONS AND DETENTION, LLC.**

  
\_\_\_\_\_  
Amber D. Martin, Executive Vice President

7-31-2018  
Date

**Department of Management Services**  
**Private Prison Monitoring**  
**Budget Summary**

Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF) Program Request

Facility:	Blackwater River Correctional Facility	Fiscal Year: 2018-2019	
Previous Year's Approved Budget:	\$ 325,966.90	Comments: 11 Months	
Previous Year's Total Expenditure:	\$ 179,539.32		
POIIWTF Allocated Budget:	\$ 336,026.00		
<b>POIIWTF Final Budget Approval:</b>	<b>\$ 305,898.85</b>		
Balance of Allocated Budget:	\$ 30,127.15		
		For Department Use Only	
Summary			Final Budget Approval
America's Vet Dogs - Salary & Benefits	\$ 50,069.23	Approved	\$ 50,069.23
America's Vet Dogs - Travel	\$ 5,409.25	Approved	\$ 5,409.25
America's Vet Dogs - Supplies	\$ 17,173.75	Approved	\$ 17,173.75
America's Vet Dogs - Equipment	\$ 7,880.58	Approved	\$ 7,880.58
America's Vet Dogs - Other (Veterinary Expenses)	\$ 4,354.17	Approved	\$ 4,354.17
<b>America's Vet Dogs - Program Total</b>	<b>\$ 84,886.98</b>		<b>\$ 84,886.98</b>
Barbering - Salary & Benefits	\$ 49,847.31	Approved	\$ 49,847.31
Barbering - Supplies	\$ 458.33	Approved	\$ 458.33
Barbering - Equipment	\$ 10,385.83	Approved	\$ 10,385.83
<b>Barbering - Program Total</b>	<b>\$ 60,691.47</b>		<b>\$ 60,691.47</b>
CDL Program - Salaries & Benefits	\$ 44,261.22	Approved	\$ 44,261.22
CDL Program - Supplies	\$ 492.25	Approved	\$ 492.25
CDL Program - Equipment	\$ 14,712.50	Approved	\$ 14,712.50
CDL Program - Other (Instructor's DOT Physical Exam)	\$ 110.00	Approved	\$ 110.00
<b>CDL - Program Total</b>	<b>\$ 59,575.97</b>		<b>\$ 59,575.97</b>
Virtual Welding - Salary & Benefits	\$ 45,431.85	Approved	\$ 45,431.85
Virtual Welding - Supplies	\$ 33,810.33	Approved	\$ 33,810.33
Virtual Welding - Equipment	\$ 21,502.25	Approved	\$ 21,502.25
<b>Virtual Welding - Program Total</b>	<b>\$ 100,744.43</b>		<b>\$ 100,744.43</b>
<b>POIIWTF Funds Requested Total:</b>	<b>\$ 305,898.85</b>		
		<b>Final Budget Approval</b>	<b>\$ 305,898.85</b>

**Department of Management Services**  
**Private Prison Monitoring**  
**Attachment A: POIIWTF Program Request and Narrative**  
Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)

BRCF - Service Dog Training for Veterans with PTSD - America's VetDogs

<b>Facility:</b>	Blackwater River Correctional Facility	<b>Fiscal Year:</b>	2018/2019
<b>Title of Program:</b>	Service Dog Training for Veterans with PTSD/America's VetDogs		
<b>Program Instructor's Name:</b>	Julie Stack		
<b>Program Instructor's Title/Position:</b>	Canine Program Director		
<b>Total Hours of Program Participation Per Inmate Per Week:</b>	30	<b>POIIWTF Funds Requested:</b>	\$ 84,886.98
<b>Target Inmate Population (Inmate Criteria):</b>	Inmates that are Military Veterans (preferred but open to non-vets)	<b>Previous Year's Approved Budget:</b>	\$ 85,528.38
<b>OBIS Course Code:</b>	B-OTCDOGT		

<b>1. Program Narrative:</b>
<p>According to the U.S. Department of Veterans Affairs (<a href="http://www.ptsd.va.gov/public/PTSD-overview/basics/how-common-is-ptsd.asp">http://www.ptsd.va.gov/public/PTSD-overview/basics/how-common-is-ptsd.asp</a>) 50% of women and 60% of men suffer from PTSD. Additionally PTSD has a high rate of suicide 38% men and 12% women.</p> <p>The Smithsonian Magazine (<a href="http://www.smithsonianmag.com/science-nature/how-dogs-can-help-veterans-overcome-ptsd-137582968/">http://www.smithsonianmag.com/science-nature/how-dogs-can-help-veterans-overcome-ptsd-137582968/</a>) article "How Dogs can Help Veterans Overcome PTSD" states "New Research finds that "man's best friend" could be lifesavers for the veterans of the wars in Iraq and Afghanistan". "The animals draw out even the most isolated personality, and having to praise the animals helps traumatized veterans overcome emotional numbness"</p> <p>This constitutes a need to address this disorder utilizing every available means to mitigate the symptoms of PTSD for our Veterans. This program addresses these symptoms by providing highly train Service Dogs to perform tasks directly related to the individuals disability(s). Veterans receiving these dogs may have additional physical disabilities as well as PTSD.</p> <p>To accomplish this, Blackwater River Correctional Facility has partnered with America's VetDogs, who are a part of the Guide Dog Foundation for the Blind. They have been providing services to disabled individuals since 1946. In 2009, the Guide Dog Foundation for the Blind became the first assistance dog school in the United States to be certified by the International Guide Dog Federation AND Assistance Dogs International. American VetDogs has found that by partnering with prisons and training inmates to train the Service Dogs decreases the training time by 3-6 months.</p> <p>This partnership ensures continuity with the mission of last year's budget for this program, and enhances the inmate's education/experience in the dog training field. Individual's having the experience to train Service Dogs are becoming increasingly sought after, particularly those having experience with reputable organizations like America's VetDogs, thus opening a door for ex-offenders for excellent employment opportunities.</p>

**2. Specific Activities:**

(Include information about service delivery and timelines.)

America's VetDogs provides the puppies to BRCF from their own breeding program. Puppies are picked up in Athens, GA by BRCF staff every 3-6 months. These puppies are with us for 12-14 months while being trained as PTSD Service Dogs by the inmate Canine Handler under the direct supervision of the Canine Program Director. Inmate Canine Handlers attend training classes 2-3 times a week (200 hours in class instruction) and have assigned training tasks outside of class weekly. Inmate Canine Handlers are responsible for the puppies care 24/7 Monday through Friday. On the weekends Volunteer Weekend Puppy Raisers (WPR's) take the puppies into their homes and are responsible for reinforcing obedience commands, house manner and intense socialization in public and community areas. WPR's are essential to the success of this program, Service Dogs must be acclimated to every environment a Veteran may go. WPR's commit to 60 weekends, approximately 2,880 hours per dog. WPR's attend two Obedience Training Classes, Receive an Instruction Manual and attend Monthly Training Meetings. Additionally if WPR's have behavioral/obedience issues the Canine Program Director works them on a one-on-one basis to ensure the dog overcomes these issues. Upon completion of the training at BRCF (12-14 months) adult dogs are transported via American Airlines Puppies in Flight (PIF) Program to America's VetDogs. At America's VetDogs the adult dogs receive 3 additional months of client specific training. After completion of client specific training the adult dogs are paired with a Veteran and both attend an intensive 10 day training program. Attachments - A (BRCF Service Dog Brochure) & B (BRCF Service Dog Video)

BRCF - Service Dog Training for Veterans with PTSD - America's VetDogs

**3. How does this program have the potential to aid inmates' reintegration into society?**

The training provided for inmates participating in this program places them above and "entry level instructor" in this profession. The training they receive is directed by some of the finest national trainers in the field, and is quite specialized, thus providing them with a very marketable skill subsequent to their release from incarceration.

Per the Smithsonian Magazine quote above, not only do the dogs help the Veterans with emotional numbness and isolation they also help the inmates.

This program is designed to work in conjunction with other behavioral modification classes so as these inmates train Service Dogs to assist Veterans, they are also being trained to restructure their thinking. They are learning about behavioral risk factors and how to overcome them through restructuring their thinking and changing their approach to problem solving and relationships. They are learning to work as a team and communicate with each other effectively. In participating in this program they are able to give back to Veterans and the community. This will help them prepare for reintegration into their family and community structures. Attachment F (Inmate Letters 1 through 16)

**4. What are the specific goals and objectives of this program?**

(Describe the anticipated results of the program. Explain how the activities directly and/or indirectly address the issue or need and support achievement of these results.)

The goal of this program is to provide high quality Service Dogs to Veterans with PTSD and restructure inmates thinking regarding problem solving and relationships. Ultimately changing inmates approach from a negative approach to a positive one. For the fiscal year 2016-2017 - we graduated 9 dogs. Our goal for 2017-2018 was 13 dogs, we hit our goal! Our goal for 2018-2019 is 16 dogs.

**5. Describe your evaluation plan for assessing how well the program met its goals and objectives.**

The Canine Program Director assesses the inmate Canine Handler on a weekly and monthly basis regarding their progress as well as the dogs progress. In addition the Prison Program Coordinator from America's VetDogs conducts site inspections and assessments of the Canine Program Director, Inmate Canine Handlers and progress of the dogs. Dogs are assessed based on the standards of the Assistance Dogs International. It is difficult to scientifically calculate the changing attitudes of the inmates. The best proof is directly from the inmates and Veterans themselves. Attachment E (Veterans Stories) & F (Inmate letters (1-16))

**6. Staff Qualifications (Attach Job Description)**

(Include biographical information or required minimum qualifications for any staff and volunteers):

The Canine Program Director is a qualified dog training that meets the high standards of our partnering agency Guide Dog Foundation for the Blind/America's VetDogs. Ms. Stack has over 20 years of experience in the Dog Training field. She has previously trained Service Dogs and had a very successful dog training business.

**7. Attach Program Curriculum (e.g., Department of Education, Auburn University, etc.)**

Curriculum - Part 1 & 2 and Attachments A through F

The warden or designee certifies that this POIWTF application is compliant with the DMS contract, DMS IWTF policy, and all laws and rules of the State of Florida.

\_\_\_\_\_  
Chuck Maiorana  
Electronic Signature

\_\_\_\_\_  
July 12, 2018  
Date

**Department of Management Services  
Private Prison Monitoring  
Attachment B: Budget Instructions**

Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)

BRCF - Service Dog Training for Veterans with PTSD - America's VetDogs

The budget narrative provides a complete description of the costs associated with the program activities. As you prepare to assemble the budget, go back through the program narrative and make a list of all personnel and non-personnel items related to the operation of the program. The list of budget items and the calculations used to arrive at the dollar figures should be summarized below. All significant costs must be broken out within the subcategories and should include a detailed description. The following information will be used by the POIIWTF Committee to determine funding level. It should include the following areas:

**1. Personnel**

- a. Each individual should be identified by name and position.- **Julie Stack, Canine Program Director**
- b. Time commitments should be included as hours or percentage of time stated for each position. - **40 hours weekly (Julie Stack, Canine Program Director)**
- c. The total charges for each person listed includes an explanation of how the costs have been calculated.- **\$54,620.97(Pay Rate @ \$21.0080)(\$43,696.78 x 25%)**
- d. Indicate which individuals (if any) are volunteers.

**2. Fringe Benefits**

- a. Identify which individuals are eligible for fringe benefits. - **Julie Stack, Canine Program Director**
- b. Identify the elements that comprise the fringe benefits figures.-**Salary x 25% (GEO burden rate)**
- c. Indicate whether fringe benefits are in the same proportion to other salaries not funded by POIIWTF. - **YES**

**3. Travel**

- a. The narrative must include a detailed breakdown of estimated travel costs.  
**Canine Program Director - 2 trips to America's VetDogs, Smithtown, NY - 2 yearly training meetings**  
**BRCF Administration - 2 trips to America's VetDogs, Smithtown, NY for training**  
**BRCF Staff for Pick up of Puppies in Athens, GA (850 miles round trip) - 4 trips**
- b. All travel costs must comply with state policies and procedures.-**YES**
- c. Reimbursement requests for travel must include a state travel voucher.-**YES**
- d. For each trip, indicate destination, estimated mileage, method of travel, cost per mile and duration, number of travelers, per diem rate for meals and lodging.

<b>Airfare to America's VetDogs, Smithtown, NY - 4 trips * 800.00 airfare =</b>	<b>\$3,200.00</b>
<b>Baggage for each trip 8 (4 round trip) * \$ 25.00</b>	<b>\$200.00</b>
<b>Airport Parking \$ 6.00/day * 20 days</b>	<b>\$160.00</b>
<b>Meals \$ 36.00/day * 23 days</b>	<b>\$828.00</b>
<b>BRCF Staff for Pick up of Puppies in Athens, GA (850 miles round trip) - 4 trips</b>	
<b>4 trips * 850 miles = 3400 miles * .455 =</b>	<b>\$1,513.00</b>
	<b>\$5,409.25</b>

**\*All Lodging is provided by America's VetDogs**

- e. Detail the purpose of the proposed travel.  
**This program is a partnership with America's VetDogs in Smithtown, NY. The purpose of the travel to NY is for training at the Guide Dog Foundation for the Blind/America's VetDogs. The training is designated to update staff regarding administrative procedures and rules. America's VetDogs also requires attendees to present how their facility has addressed and resolved unique challenges. Most importantly, it provides a mechanism to ensure continuity of programming fo all facilities.**

f. For each item, include an explanation of how these charges are necessary for the successful completion of the program.

**These charges are necessary to ensure staff facilitating this program are informed and performing to the standards expected by America's VetDogs in order to help the inmate Canine Handlers fulfill their mission of producing the highest quality Service Dogs for the Veteran client.**

BRCF - Service Dog Training for Veterans with PTSD - America's VetDogs

**4. Supplies**

**Refer to Attachment C - Budget Narrative**

d. Explain how these charges are necessary for the successful completion of the program.

**These items are necessary for the office operations and maintenance of documentation**

**5. Equipment Rental/Purchase**

**Refer to Attachment C - Budget Narrative**

**6. Other**

**Refer to Attachment C - Budget Narrative**



**Department of Management Services  
Private Prison Monitoring  
Attachment C: Budget Narrative**

Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)

BRCF - Service Dog Training for Veterans with PTSD - America's VetDogs

<b>Facility:</b>	BRCF	<b>Fiscal Year:</b>	2018/2019
<b>Title of Program:</b>	Service Dog Training for Veterans with PTSD/America's VetDogs	<b>Program Instructor's Name:</b>	Julie Stack
Previous Year's Approved Budget for This Program:	\$ 85,528.38		
Previous Year's Expenditure for This Program:	\$ 62,071.20		
POIIWTF Funds Requested for This Program:	\$ <b>84,886.98</b>		

**Budget Summary (Lines can be added as needed)**

Item	Quantity	Amount Requested	Narrative
Staffing Salary	1	\$ 40,055.38	2% Merit Increase from Previous Year
Staffing Fringe Benefits	1	\$ 10,013.85	25% Benefits
Travel	see narrative	\$ 5,409.25	
Supplies	see narrative	\$ 17,173.75	
Equipment	see narrative	\$ 7,880.58	
Other (Please Specify in Narrative)	see narrative	\$ 4,354.17	
<b>Total</b>		\$ <b>84,886.98</b>	

**Supplies & Materials Breakdown (Lines can be added as needed)**

Description	Number of Units	Cost Per Unit	Total Cost
Conditioner (concentrate)	4	\$60.00	\$ 220.00
Dog Food (per month / 16 dogs)	12	\$600.00	\$ 6,600.00
Disinfectant (Kennel Area)	15	\$70.00	\$ 962.50
Ear Cleaner	4	\$70.00	\$ 256.67
Educational Aids (Books, Dvds, etc.)	12	\$25.00	\$ 275.00
Flea Preventative/Flea Collar (16 dogs)	35	\$75.00	\$ 2,406.25
Gloves	6	\$40.00	\$ 220.00
Kennel Area Maint. (concrete repair, lawn disinfectant, lawn repair due to urine and heavy traffic, pest control etc.)	20	\$90.00	\$ 1,650.00
Laminating Supplies	1	\$25.00	\$ 22.92
Nylon Bones	45	\$20.00	\$ 825.00
Office Supplies (writing tablets, certificate paper, hanging folders, manilla folders, etc. etc.)	30	\$18.00	\$ 495.00
OTC Canine Meds./Supplies	25	\$18.00	\$ 412.50
Paper Towels	45	\$15.00	\$ 618.75
Poop Bags (for elimination p/u)	18	\$20.00	\$ 330.00
Postage (mailing info to VetDogs)	20	\$10.00	\$ 183.33
Printer Paper	6	\$45.00	\$ 247.50
Shampoo (concentrate)	4	\$55.00	\$ 201.67
Sterilized Bones	30	\$10.00	\$ 275.00
Toner Cartridges	4	\$45.00	\$ 165.00
Training Aids (Misc items that are needed to complete training - towel for refrig pull, light switch, tape for target, etc.)	20	\$10.00	\$ 183.33
Trash Bags (for elimination station)	13	\$20.00	\$ 238.33
Treats (16 dogs)	35	\$12.00	\$ 385.00
<b>Supplies &amp; Materials Total</b>			\$ <b>17,173.75</b>

DMS Policy No. Private Prison Monitoring 08-103  
Management of the Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)  
Attachment C: Budget Narrative

BRCF - Service Dog Training for Veterans with PTSD - America's VetDogs

<b>Equipment Breakdown</b> (Lines can be added as needed)			
Description	Number of Units	Cost Per Unit	Total Cost
Bottles (For use with bulk for shampoo, conditioner)	30	\$5.00	\$ 137.50
CD's for target practice	1	\$45.00	\$ 41.25
Computer - (Laptop and Software for inmate use -typing training instructions, creating program presentations, editing pictures that are sent to veteran client, tracking behavior modification of each dog, producing slide shows for graduation ceremonies, tracking alone time, tracking weekly canine progress reports, etc. etc.)	1	\$2,000.00	\$ 1,833.33
Clickers (required by VetDogs)	40	\$5.00	\$ 183.33
Crates/Crate Tray Replacements	15	\$75.00	\$ 1,031.25
Dog Brush	14	\$20.00	\$ 256.67
Dog Collars	20	\$25.00	\$ 458.33
Dog Gates	8	\$100.00	\$ 733.33
Dog Mats	6	\$75.00	\$ 412.50
Dog Toys	45	\$20.00	\$ 825.00
Dumbbell (required by VetDogs)	10	\$20.00	\$ 183.33
Head Collar/Gentle Leader	15	\$25.00	\$ 343.75
ID tags (for the dog)	16	\$15.00	\$ 220.00
Leashes	30	\$22.00	\$ 605.00
Pump Dispenser (for 1 gallon containers)	6	\$12.00	\$ 66.00
Treat Bags	30	\$20.00	\$ 550.00
<b>Equipment Total</b>			<b>\$ 7,880.58</b>

<b>Other</b> (Lines can be added as needed)			
Description	Number of Units	Cost per Unit	Total Cost
Printing Services	10	\$100.00	\$ 916.67
Veterinary Expenses	15	\$250.00	\$ 3,437.50
<b>Other Total</b>			<b>\$ 4,354.17</b>

**Department of Management Services**  
**Private Prison Monitoring**  
**Attachment A: POIWTF Program Request and Narrative**  
Privately Operated Institutions Inmate Welfare Trust Fund (POIWTF)

<b>Facility:</b>	Blackwater River Correctional Facility	<b>Fiscal Year:</b>	2018 - 2019
<b>Title of Program:</b>	BRCF BARBERING		
<b>Program Instructor's Name:</b>			
<b>Program Instructor's Title/Position:</b>	INSTRUCTOR		
<b>Total Hours of Program Participation Per Inmate Per Week:</b>	30 HOURS	<b>POIWTF Funds Requested:</b>	\$ 60,691.47
<b>Target Inmate Population (Inmate Criteria):</b>	General Population	<b>Previous Year's Approved Budget:</b>	\$ 61,937.90
<b>OBIS Course Code:</b>	V-i120402		

<b>1. Program Narrative:</b>
All restricted barber courses which are taught for the purpose of qualifying an individual for restricted barber license to practice barbering shall consist of a minimum of 1200 hours of training to prepare each restricted barber to service their communities.
<b>2. Specific Activities:</b>
(Include information about service delivery and timelines.)
School of barbering shall certify that a student has 650 hours of training in restricted barbering skills, services and correlating trade techniques along with 550 hours of classroom instruction and lab studies: Florida Laws and Rules 200 hours, Safety Sanitation and Sterilization 400 hours, Hair Structure and Chemistry 75 hours, Haircutting 300 hours, Shampooing 100 hours, Shaving Beard & Mustache Trimming 125 hours.
<b>3. How does this program have the potential to aid inmates' reintegration into society?</b>
Restricted Barbering is a profession that is Always in Demand, Produces a Substantial Income, Demands Accountability for the Restricted Barber, Motivates Professional Growth, Provides anyone who has been incarcerated with a Career allowing an individual to become self employed which opens the door of success that most inmates find locked when trying to find a job while reintegrating into society.
<b>4. What are the specific goals and objectives of this program?</b>
(Describe the anticipated results of the program. Explain how the activities directly and/or indirectly address the issue or need and support achievement of these results.)
To prevent recidivism and return to society a productive citizen providing Human Services to the community and to their families through barbering with the oppurtunity to one day become a Business Owner.
<b>5. Describe your evaluation plan for assessing how well the program met its goals and objectives.</b>
A Individual Education Plan is done monthly. Weekly testing from Milady Course Management. TABE Testing if needed and Log Sheets for recorded Service Hours and Classroom Instruction Hours on a weekly basis. Also a record of Completions after completing 1200 Hours and passing a Exit Exam.
<b>6. Staff Qualifications (Attach Job Description)</b>
(Include biographical information or required minimum qualifications for any staff and volunteers):
A Licensed Barber for over 6 years. Have operated and owned a Barbershop for at least 10 years. Have taught or is teaching at a State College for over 2 years in Vocational Barbering
<b>7. Attach Program Curriculum (e.g., Department of Education, Auburn Univerisity, etc.)</b>

The warden or designee certifies that this POIWTF application is compliant with the DMS contract, DMS IWTF policy, and all laws and rules of the State of Florida.

\_\_\_\_\_  
Chuck Maiorana  
Electronic Signature

\_\_\_\_\_  
July 12, 2018  
Date

**Department of Management Services**  
**Private Prison Monitoring**  
**Attachment B: Budget Instructions**

Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)

The budget narrative provides a complete description of the costs associated with the program activities. As you prepare to assemble the budget, go back through the program narrative and make a list of all personnel and non-personnel items related to the operation of the program. The list of budget items and the calculations used to arrive at the dollar figures should be summarized below. All significant costs must be broken out within the subcategories and should include a detailed description. The following information will be used by the POIIWTF Committee to determine funding level. It should include the following areas:

**1. Personnel**

- a. Each individual should be identified by name and position.
- b. Time commitments should be included as hours or percentage of time stated for each position. **40 Hours weekly**
- c. The total charges for each person listed includes an explanation of how the costs have been calculated.- **\$54,378.88(Pay Rate @ \$20.9150)(\$43,503.10 x 25%)**
- d. Indicate which individuals (if any) are volunteers. **N/A**

**2. Fringe Benefits**

- a. Identify which individuals are eligible for fringe benefits. **Lyle Hesters, Barbering Instructor**
- b. Identify the elements that comprise the fringe benefits figures.- **Salary x 25% (GEO burden rate)**
- c. Indicate whether fringe benefits are in the same proportion to other salaries not funded by POIIWTF. **Yes**

**3. Travel**

- a. The narrative must include a detailed breakdown of estimated travel costs. **N/A**
- b. All travel costs must comply with state policies and procedures. **N/A**
- c. Reimbursement requests for travel must include a state travel voucher. **N/A**
- d. For each trip, indicate destination, estimated mileage, method of travel, cost per mile and duration, number of travelers, per diem rate for meals and lodging.
- e. Detail the purpose of the proposed travel. **N/A**
- f. For each item, include an explanation of how these charges are necessary for the successful completion of the program.

**4. Supplies**

- a. Supplies must be itemized by type of material and nature of expense. **Refer to attachment C-Budget Narrative**
- b. For general office or business supplies, the total charge must provide support for the program activities.
- c. For specific items, include the number of units, cost per unit and total cost. **Refer to attachment C-Budget Narrative**
- d. Explain how these charges are necessary for the successful completion of the program. **Refer to attachment C-Budget**

**5. Equipment Rental/Purchase**

- a. List each item of equipment with an explanation of how this item is necessary for the successful completion of the program.
- b. If the purchase is more than \$5,000, provide a description of how it will be used and disposed of after it is no longer needed or used.
- c. For each item, include the number of units, cost per unit and total cost specified. **Yes see attachment C - Budget**
- d. For each item over \$5,000, a lease-versus-purchase analysis should be completed. **N/A**
- e. For each item over \$5,000, a competitive procurement method should be indicated. **N/A**

**6. Other**

- a. Items should be listed by type of material. **N/A**
- b. Each item should include an explanation of how this item is necessary for the successful completion of the program.
- c. Each item should be allowable, allocable and documented. **N/A**
- d. All costs will be reasonable. **N/A**

**Department of Management Services**

**Private Prison Monitoring**

**Attachment C: Budget Narrative**

Privately Operated Institutions Inmate Welfare Trust Fund (POI/WTF)

<b>Facility:</b>	Blackwater River Correctional Facility	<b>Fiscal Year:</b>	2018-2019
<b>Title of Program:</b>	BRCF Barbering	<b>Program Instructor's Name:</b>	
Previous Year's Approved Budget for This Program:	\$	61,937.90	
Previous Year's Expenditure for This Program:	\$	37,878.92	
POI/WTF Funds Requested for This Program:	\$	<b>60,691.47</b>	

**Budget Summary** (Lines can be added as needed)

Item	Quantity	Amount Requested	Narrative
Staffing Salary	1	\$ 39,877.84	2% Merit Increase from Previous Year
Staffing Fringe Benefits		\$ 9,969.47	25% Benefits
Travel		\$ -	
Supplies		\$ 458.33	
Equipment		\$ 10,385.83	
Other (Please Specify in Narrative)		\$ -	
<b>Total</b>		<b>\$ 60,691.47</b>	

**Supplies & Materials Breakdown** (Lines can be added as needed)

Description	Number of Units	Cost Per Unit	Total Cost
Office Supplies (Pens, Pencils, Paper, Folders, Highlighters, etc.)	1	\$ 500.00	\$ 458.33
<b>Supplies &amp; Materials Total</b>			<b>\$ 458.33</b>

**Equipment Breakdown** (Lines can be added as needed)

Description	Number of Units	Cost Per Unit	Total Cost
Smart Board	1	\$ 5,000.00	\$ 4,583.33
Laptop	1	\$ 1,200.00	\$ 1,100.00
Microsoft products	1	\$ 425.00	\$ 389.58
Milady book 6	10	\$ 175.00	\$ 1,604.17
Milady dvd series 29 step by step instruction	1	\$ 1,200.00	\$ 1,100.00
Milady power point support slides	1	\$ 200.00	\$ 183.33
Milady course management guide on cd	1	\$ 325.00	\$ 297.92
Milady exam review	1	\$ 75.00	\$ 68.75
Milady workbook for book 6	2	\$ 95.00	\$ 174.17
Apron	8	\$ 30.00	\$ 220.00
Clippers	2	\$ 175.00	\$ 320.83
Clipper Guards	2	\$ 25.00	\$ 45.83
Metal Storage Cabinet	1	\$ 325.00	\$ 297.92
<b>Equipment Total</b>			<b>\$ 10,385.83</b>

**Department of Management Services**  
**Private Prison Monitoring**  
**Attachment A: POIWTF Program Request and Narrative**  
Privately Operated Institutions Inmate Welfare Trust Fund (POIWTF)

<b>Facility:</b>	Blackwater River Correctional Facility	<b>Fiscal Year:</b>	2018/2019
<b>Title of Program:</b>	Commercial Motor Vehicle Operation and Safety Education		
<b>Program Instructor's Name:</b>			
<b>Program Instructor's Title/Position:</b>	Commercial Motor Vehicle Operation and Safety Education		
<b>Total Hours of Program Participation Per Inmate Per Week:</b>	30	<b>POIWTF Funds Requested:</b>	\$ 59,575.97
<b>Target Inmate Population (Inmate Criteria):</b>	General Population giving Priority to inmates with less than 36 months to EOS (no life sentences)	<b>Previous Year's Approved Budget:</b>	\$ 65,221.64
<b>OBIS Course Code:</b>	V-1490205		

<b>1. Program Narrative:</b>
<p>The purpose of the Commercial Driver's License Vocational Class is to prepare students for employment as tractor/truck drivers. Upon completion of all prerequisite class objectives (320 hours), the student will be awarded vocational credit on a transcript and Certificate of Achievement for satisfactorily completing occupational competencies in Commercial Driver Development set forth by the Federal Motor Carrier Safety Association. At this time, students are unable to take the written portion of CDL exam. However, upon completion of the program, students will have acquired the knowledge and skill set to pass the written and practical portions of the CDL exam upon their release from the Department of Corrections.</p> <p style="text-align: center;"><b>See the enclosed Video of the BRCF Program</b></p>
<b>2. Specific Activities:</b>
(Include information about service delivery and timelines.)
<p>In order to obtain the rigid standard for safety and training purposes, the CDL Vocational Class adheres to the Florida Department of Education curriculum framework for commercial vehicle driving. In addition to supplemental research material, the class utilizes the following primary book sources</p> <ul style="list-style-type: none"> <li>• Florida Drivers Handbook (2015)</li> <li>• Florida Commercial Drivers Handbook (2015-2016)</li> </ul>
<b>3. How does this program have the potential to aid inmates' reintegration into society?</b>
<p>The Commercial Driver's License Vocational Class provides an exceptional opportunity for the transitioning inmate by providing training and knowledge for a vast amount of career opportunities currently in the trucking industry. Having a vocation in an always-hiring job field will provide ex-offenders an advantage when seeking gainful employment over those without this training, which in turn reduces recidivism.</p>
<b>4. What are the specific goals and objectives of this program?</b>
(Describe the anticipated results of the program. Explain how the activities directly and/or indirectly address the issue or need and support achievement of these results.)
<p>Upon completion of the program students will be able to demonstrate their ability to:</p> <ul style="list-style-type: none"> <li>- Complete proper pre-trip inspections and compile manifests</li> <li>- File appropriate dispatch reports and vehicle/driver log sheets</li> <li>- Report simulated accidents in accordance with DOT rules and procedures</li> <li>- Adhere to DOT/DMV safety and driving regulations</li> <li>- Prepare for DOT written tests</li> <li>- Show honesty and integrity while maintaining logs, filing reports, and studying for tests</li> </ul> <p>VISUAL REFERENCES ARE CRUCIAL IN THE CDL CLASS AT THIS PRISON DUE TO THE FACT THAT INMATES DO NOT HAVE THE OPPORTUNITY TO DRIVE, TOUCH OR EVEN LOOK AT REAL TRUCKS. THEREFORE THE USE OF DRIVING SIMULATORS AND VIDEOS IS EXTREMELY IMPORTANT.</p>

<p><b>5. Describe your evaluation plan for assessing how well the program met its goals and objectives.</b></p> <p>Each student must complete a minimum of 15 simulated drives. Drives are graded and must meet a certain minimum score to complete. 28 written tests are administered, and are patterned after DOT written exams. An 80% minimum on each test is required to pass. The instructor will analyze the progress of each individual based on class participation, tests, simulated drives, safety and law obedience.</p>
<p><b>6. Staff Qualifications (Attach Job Description)</b></p> <p>(Include biographical information or required minimum qualifications for any staff and volunteers):</p> <p>(Include biographical information or required minimum qualifications for any staff and volunteers)</p> <p>- State of Florida Department of Corrections Teachers Certificate ( #619 ) Valid until 2019</p> <p>- Currently hold a Florida State Commercial Drivers License ( 11 years driving experience )</p>
<p><b>7. Attach Program Curriculum (e.g., Department of Education, Auburn University, etc.)</b></p>

The warden or designee certifies that this POIITWF application is compliant with the DMS contract, DMS IWTF policy, and all laws and rules of the State of Florida.

\_\_\_\_\_  
 Chuck Maiorana  
**Electronic Signature**

\_\_\_\_\_  
 July 12, 2018  
**Date**

**Department of Management Services  
Private Prison Monitoring  
Attachment B: Budget Instructions**

Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)

The budget narrative provides a complete description of the costs associated with the program activities. As you prepare to assemble the budget, go back through the program narrative and make a list of all personnel and non-personnel items related to the operation of the program. The list of budget items and the calculations used to arrive at the dollar figures should be summarized below. All significant costs must be broken out within the subcategories and should include a detailed description. The following information will be used by the POIIWTF Committee to determine funding level. It should include the following areas:

**1. Personnel**

- a. Each individual should be identified by name and position.-
  
- b. Time commitments should be included as hours or percentage of time stated for each position. - **40 hours weekly**
  
- c. The total charges for each person listed includes an explanation of how the costs have been calculated.- **\$48,284.96(Pay Rate @ \$18.5711)(\$38,627.97 x 25%)**
  
- d. Indicate which individuals (if any) are volunteers. **N/A**

**2. Fringe Benefits**

- a. Identify which individuals are eligible for fringe benefits. - **Michael Dunn, CDL Program**
  
- b. Identify the elements that comprise the fringe benefits figures.-**Salary x 25% (GEO burden rate)**
  
- b. Identify the elements that comprise the fringe benefits figures.- **Health Insurance**
  
- c. Indicate whether fringe benefits are in the same proportion to other salaries not funded by POIIWTF. - **Yes**

**3. Travel**

- a. The narrative must include a detailed breakdown of estimated travel costs. **N/A**
  
- b. All travel costs must comply with state policies and procedures.- **N/A**
  
- c. Reimbursement requests for travel must include a state travel voucher.-**N/A**
  
- d. For each trip, indicate destination, estimated mileage, method of travel, cost per mile and duration, number of travelers, per diem rate for meals and lodging. **N/A**
  
- e. Detail the purpose of the proposed travel. **N/A**
  
- f. For each item, include an explanation of how these charges are necessary for the successful completion of the program.

**N/A**

**4. Supplies**

**Refer to Attachment C - Budget Narrative**

- d. Explain how these charges are necessary for the successful completion of the program.  
**These items are necessary for the office operations and maintenance of documentation**

**5. Equipment Rental/Purchase**

**Refer to Attachment C - Budget Narrative**

**6. Other**

**Refer to Attachment C - Budget Narrative**



**Department of Management Services**

**Private Prison Monitoring**

**Attachment C: Budget Narrative**

Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)

<b>Facility:</b>	BRCF	<b>Fiscal Year:</b>	2018/2019
<b>Title of Program:</b>	Commercial Motor Vehicle Operation and Safety education	<b>Program Instructor's Name:</b>	

Previous Year's Approved Budget for This Program:	\$ 65,221.64
Previous Year's Expenditure for This Program:	\$ 59,663.23
<b>POIIWTF Funds Requested for This Program:</b>	<b>\$ 59,575.97</b>

**Budget Summary (Lines can be added as needed)**

Item	Quantity	Amount Requested	Narrative
Staffing Salary	1	\$ 35,408.97	2% Merit Increase from Previous Year
Staffing Fringe Benefits	1	\$ 8,852.24	25% Benefits
Travel			
Supplies	see narrative	\$ 492.25	See breakdown below
Equipment	see narrative	\$ 14,712.50	See breakdown below
Other (Please Specify in Narrative)	see narrative	\$ 110.00	Instructor's DOT Physical Exam
<b>Total</b>		<b>\$ 59,575.97</b>	

**Supplies & Materials Breakdown (Lines can be added as needed)**

Description	Number of Units	Cost Per Unit	Total Cost
Highlighter	2	\$ 20.00	\$ 36.67
Address lables 1x4	1	\$ 50.00	\$ 45.83
Sticky Notes 3x3	1	\$ 25.00	\$ 22.92
Manilla File Filders	2	\$ 15.00	\$ 27.50
Stapler Item# 128289	1	\$ 32.00	\$ 29.33
Eraser	1	\$ 15.00	\$ 13.75
Classification Folders	3	\$ 40.00	\$ 110.00
Rulers Clear flexible	20	\$ 7.00	\$ 128.33
Double Stick Tape	5	\$ 10.00	\$ 45.83
Peterbuilt Poster 32x24	1	\$ 35.00	\$ 32.08
<b>Supplies &amp; Materials Total</b>			<b>\$ 492.25</b>

**Equipment Breakdown** (Lines can be added as needed)

Description	Number of Units	Cost Per Unit	Total Cost
HP EliteDesk 705 G3 -	10	\$ 900.00	\$ 8,250.00
Logitech G920 Driving Force Steering Wheels	8	\$ 600.00	\$ 4,400.00
Acoustimac DMD-321 36x24x1	5	\$ 50.00	\$ 229.17
Acer Monitors 24in.	10	\$ 150.00	\$ 1,375.00
HP Desktop Mini Security	10	\$ 50.00	\$ 458.33
<b>Equipment Total</b>			<b>\$ 14,712.50</b>

**Other** (Lines can be added as needed)

Description	Number of Units	Cost per Unit	Total Cost
Instructors DOT Physical Exam	1	\$120.00	\$ 110.00
<b>Other Total</b>			<b>\$ 110.00</b>

**Department of Management Services**  
**Private Prison Monitoring**  
**Attachment A: POIITF Program Request and Narrative**  
Privately Operated Institutions Inmate Welfare Trust Fund (POIITF)

<b>Facility:</b>	Blackwater River Correctional Facility	<b>Fiscal Year:</b>	2018-2019
<b>Title of Program:</b>	Virtual Welding/Welding		
<b>Program Instructor's Name:</b>			
<b>Program Instructor's Title/Position:</b>	Vocational Instructor		
<b>Total Hours of Program Participation Per Inmate Per Week:</b>	30	<b>POIITF Funds Requested:</b>	\$ 100,744.43
<b>Target Inmate Population (Inmate Criteria)</b>	Experience in welding NCCER cert	<b>Previous Year's Approved Budget:</b>	\$ 113,279.10
<b>OBIS Course Code:</b>	I-480500		

<b>1. Program Narrative:</b>
To provide as many certified vocational classes as possible. This will facilitate our mission to transition as many job ready inmates into society as possible. There are many locales in the United States including Florida that are experiencing an increased demand for those in the construction maintenance and repair field. Occupational criteria for this area, through is, requiring post secondary adult vocational training. The applicant with a training certificate for welding will be considered before the applicant without a certificate.
<b>2. Specific Activities:</b>
(Include information about service delivery and timelines.)
The welding program six certificate levels that run 1170 hours. The first certificate is for Helper (250) hours. The second certificate is for Shielded Metal Arc (250) hours. A Gas Metal Arc certification comes after an additional 125 hours while the Flux Cored certificate comes after an additional 125 hours while the flux cored arc certificate is another 100 hours. The gas-Tungsten certificate requires an additional 175 hours and the final certificate For pipe Welding lab requires 270 additional hours. Upon Completion the inmates will also be nationally certified by The National Center for Construction Education and Research (NCCER)
<b>3. How does this program have the potential to aid inmates' reintegration into society?</b>
Welding is a vital component of various jobs in the maintenance, repair, and construction fields. Examples for this are plumbing, auto body repair, heating and air-conditioning installation, metal fabrication, etc. The greater number of jobs that inmate can apply and qualify for, the greater the chance he will successfully find employment.
<b>4. What are the specific goals and objectives of this program?</b>
(Describe the anticipated results of the program. Explain how the activities directly and/or indirectly address the issue or need and support achievement of these results.)
The course will provide knowledge and certification to those who have some experience in the welding profession. Welding is an occupation and a supplemental skill in other areas of construction and maintenance. The supplemental skills apply to those in the construction, body repair, plumbing, and other metal working fields. This provides multiple opportunities for employment.
<b>5. Describe your evaluation plan for assessing how well the program met its goals and objectives.</b>
The means for evaluating this program are determined by the number of DOC vocational welding certificates received by inmates. Each occupational is assessed by post test to validate the students understanding of the subject matter.
<b>6. Staff Qualifications (Attach Job Description)</b>
(Include biographical information or required minimum qualifications for any staff and volunteers):
The instructor must qualify for a temporary vocational certificate in welding. This means that he has combination of 6 years of education or work experience in the field.
<b>7. Attach Program Curriculum (e.g., Department of Education, Auburn University, etc.)</b>

The warden or designee certifies that this POIITF application is compliant with the DMS contract, DMS IWTF policy, and all laws and rules of the State of Florida.

Chuck Maiorana, Warden

July 12, 2018

Electronic Signature

Date

**Department of Management Services**  
**Private Prison Monitoring**  
**Attachment B: Budget Instructions**

Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)

The budget narrative provides a complete description of the costs associated with the program activities. As you prepare to assemble the budget, go back through the program narrative and make a list of all personnel and non-personnel items related to the operation of the program. The list of budget items and the calculations used to arrive at the dollar figures should be summarized below. All significant costs must be broken out within the subcategories and should include a detailed description. The following information will be used by the POIIWTF Committee to determine funding level. It should include the following areas:

**1. Personnel**

- a. Each individual should be identified by name and position.-
- b. Time commitments should be included as hours or percentage of time stated for each position. - **40 hours weekly**
- c. The total charges for each person listed includes an explanation of how the costs have been calculated.-  
**\$49,562.02 (Pay Rate @ \$19.0623) (\$39,649.61 x 25%)**
- d. Indicate which individuals (if any) are volunteers. **N/A**

**2. Fringe Benefits**

- a. Identify which individuals are eligible for fringe benefits. -
- b. Identify the elements that comprise the fringe benefits figures.-**Salary x 25% (GEO burden rate)**
- b. Identify the elements that comprise the fringe benefits figures.- **Health Insurance**
- c. Indicate whether fringe benefits are in the same proportion to other salaries not funded by POIIWTF. - **Yes**

**3. Travel**

- a. The narrative must include a detailed breakdown of estimated travel costs: **N/A**
- b. All travel costs must comply with state policies and procedures.- **N/A**
- c. Reimbursement requests for travel must include a state travel voucher.-**N/A**
- d. For each trip, indicate destination, estimated mileage, method of travel, cost per mile and duration, number of  
travelers, per diem rate for meals and lodging. **N/A**
- e. Detail the purpose of the proposed travel. **N/A**
- f. For each item, include an explanation of how these charges are necessary for the successful completion of the program. **N/A**

**4. Supplies**

**Refer to Attachment C - Budget Narrative**

- d. Explain how these charges are necessary for the successful completion of the program.  
**These items are necessary for the office operations and maintenance of**

**5. Equipment Rental/Purchase**

**Refer to Attachment C - Budget Narrative**

**6. Other**

**N/A**

**Department of Management Services**

**Private Prison Monitoring**

**Attachment C: Budget Narrative**

Privately Operated Institutions Inmate Welfare Trust Fund (POIIWTF)

<b>Facility:</b>	Blackwater River	<b>Fiscal Year:</b>	2018-2019
<b>Title of Program:</b>	Virtual Welding/Welding		
Previous Year's Approved Budget for This Program:	\$	113,279.10	
Previous Year's Expenditure for This Program:	\$	41,540.51	
POIIWTF Funds Requested for This Program:	\$	100,744.43	

**Budget Summary** (Lines can be added as needed)

Item	Quantity	Amount Requested	Narrative
Staffing Salary	1	\$ 36,345.48	2% Merit Increase from Previous Year
Staffing Fringe Benefits		\$ 9,086.37	25% Benefits
Travel		\$ -	
Supplies		\$ 33,810.33	
Equipment		\$ 21,502.25	
Other (Please Specify in Narrative)			
<b>Total</b>		<b>\$ 100,744.43</b>	

**Supplies & Materials Breakdown** (Lines can be added as needed)

Description	Number of Units	Cost Per Unit	Total Cost
Electrode Holders	5	\$ 60.00	\$ 275.00
Face Shield	5	\$ 35.00	\$ 160.42
Stick Electrodes	500	\$ 10.00	\$ 4,583.33
Files	5	\$ 125.00	\$ 572.92
Flange alignment tools	1	\$ 1,800.00	\$ 1,650.00
Filet-weld blade Gauge set	1	\$ 30.00	\$ 27.50
Friction Lighters	5	\$ 60.00	\$ 275.00
Oxygen Bottles	2	\$ 325.00	\$ 595.83
Fuel Bottles	2	\$ 325.00	\$ 595.83
Grinding Wheel Points	20	\$ 10.00	\$ 183.33
Grinding Wheels	50	\$ 15.00	\$ 687.50
Liquid penetrant and developer	5	\$ 100.00	\$ 458.33
Office Supplies (Pens, Pencils, Paper, Folders, Highlighters, etc.)	1	\$ 600.00	\$ 550.00
Concrete	100	\$ 20.00	\$ 1,833.33
Masons Tool kit	2	\$ 225.00	\$ 412.50
Calculators	25	\$ 12.00	\$ 275.00
Generator Fuel	1	\$ 2,000.00	\$ 1,833.33
Printer Ink	5	\$ 150.00	\$ 687.50
Gas bottle refills	1	\$ 300.00	\$ 275.00
Oxygen Bottle Refills	1	\$ 300.00	\$ 275.00
Wood Materials (assorted types for hands on instruction)	1	\$ 4,000.00	\$ 3,666.67
Wood Nails assorted	1	\$ 800.00	\$ 733.33
Wood Screws Assorted	1	\$ 800.00	\$ 733.33
Steel Stock Materials (assorted types for hands on instruction)	1	\$ 4,000.00	\$ 3,666.67
Chop Saw Wheels	30	\$ 25.00	\$ 687.50
Soapstone	250	\$ 1.00	\$ 229.17
NCCER Student Packages	30	\$ 240.00	\$ 6,600.00
NCCER Instructor Package	1	\$ 300.00	\$ 275.00

NCCER Student Textbooks	16	\$ 69.00	\$ 1,012.00
<b>Supplies &amp; Materials Total</b>			<b>\$ 33,810.33</b>
<b>Equipment Breakdown (Lines can be added as needed)</b>			
Description	Number of Units	Cost Per Unit	Total Cost
Tip Cleaner	5	\$ 15.00	\$ 68.75
Clamps	10	\$ 50.00	\$ 458.33
Grinder	5	\$ 75.00	\$ 343.75
Pliers	5	\$ 25.00	\$ 114.58
Printer	1	\$ 200.00	\$ 183.33
Plasma Cutter	1	\$ 1,800.00	\$ 1,650.00
Oxy Acetylene Torch	1	\$ 500.00	\$ 458.33
Cutting Tips	35	\$ 25.00	\$ 802.08
Gouging Tips	35	\$ 25.00	\$ 802.08
Leather Gloves	25	\$ 10.00	\$ 229.17
Welding Jacket	5	\$ 100.00	\$ 458.33
Welding Helmet	10	\$ 130.00	\$ 1,191.67
Welding Goggles	10	\$ 25.00	\$ 229.17
Wire brushes	20	\$ 20.00	\$ 366.67
Office Chair	1	\$ 200.00	\$ 183.33
Welding Bench W/ Arm	1	\$ 200.00	\$ 183.33
Welding Hood	1	\$ 500.00	\$ 458.33
Plasma Torch Cutting Guide	2	\$ 200.00	\$ 366.67
Oxy Fuel Track Burner	1	\$ 1,500.00	\$ 1,375.00
Pressure Regualtor	4	\$ 200.00	\$ 733.33
Quick Disconnect	2	\$ 50.00	\$ 91.67
Spats	10	\$ 25.00	\$ 229.17
Straight Edge	4	\$ 30.00	\$ 110.00
Terminal Lugs	8	\$ 50.00	\$ 366.67
Torch Wrenches	2	\$ 65.00	\$ 119.17
Head Gear	20	\$ 10.25	\$ 187.92
Hearing Protection	1000	\$ 0.16	\$ 146.67
High Low Guage	2	\$ 45.00	\$ 82.50
Hose Set	3	\$ 100.00	\$ 275.00
Levels	5	\$ 40.00	\$ 183.33
Markers	20	\$ 5.00	\$ 91.67
Air Hose	2	\$ 50.00	\$ 91.67
Power Drill	2	\$ 175.00	\$ 320.83
Drill Bits	2	\$ 200.00	\$ 366.67
Screw Bits assorted	1	\$ 200.00	\$ 183.33
Pneumatic Drill	1	\$ 100.00	\$ 91.67
Circular Saw	1	\$ 85.00	\$ 77.92
Recipricating Saw	1	\$ 175.00	\$ 160.42
Wire Cutters	1	\$ 40.00	\$ 36.67
Plumb Bobs	1	\$ 25.00	\$ 22.92
Chalk Line	1	\$ 20.00	\$ 18.33
Hand Saw	1	\$ 40.00	\$ 36.67
Rasps	1	\$ 50.00	\$ 45.83
Shovel(s)	2	\$ 50.00	\$ 91.67
Hammer(s)	2	\$ 30.00	\$ 55.00
Chisel	1	\$ 100.00	\$ 91.67
Tool Set	1	\$ 200.00	\$ 183.33
Fall Arrest Harness	1	\$ 150.00	\$ 137.50
Carabiners	4	\$ 25.00	\$ 91.67
Ruler(s)	20	\$ 10.00	\$ 183.33
Breathing respirators	25	\$ 25.00	\$ 572.92
Chipping Hammers	5	\$ 10.00	\$ 45.83

Cylinder Cart	1	\$ 200.00	\$ 183.33
Square	5	\$ 20.00	\$ 91.67
Arc welder	1	\$ 2,800.00	\$ 2,566.67
Welding cart	1	\$ 100.00	\$ 91.67
Plasma Cutter cart	1	\$ 100.00	\$ 91.67
Undercut Gauge	1	\$ 157.00	\$ 143.92
Chain	3	\$ 200.00	\$ 550.00
Adjustable wrench set	2	\$ 50.00	\$ 91.67
Chop Saw	2	\$ 400.00	\$ 733.33
Book Case	1	\$ 200.00	\$ 183.33
Filing Cabinet	1	\$ 450.00	\$ 412.50
Saw Blades	20	\$ 50.00	\$ 916.67
<b>Equipment Total</b>			<b>\$ 21,502.25</b>