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| <b>Type: General Correspondence</b> | <b>ID Number: GC 274</b>   |
| <b>Date: Nov. 15, 2016</b>          | <b>Subject: Agency Required Technical Updates for January 2017 Performance Management and Recruiting System Implementation</b> |

**Suggested Audience:**

Agency Chief Information Officers

**Details:**

On Jan. 7, 2017, the new People First Performance Management and Recruiting system will go live. As part of the implementation, new URLs and a new email domain will be used. In addition to the existing People First URLs and email domains, **agencies must make the following updates before Jan. 7, 2017.**

**Email Domain - Add** the following domain to the list of allowed domains to ensure employees can receive emails:

- successfactors.com

**Trusted Sites - Add** the following URLs to the list of trusted sites:

- performancemanager4.successfactors.com/login?company=stateoffloP
- career4.successfactors.com/career?company=stateoffloP
- \*.myflorida.com

**Browser Requirements -**

- Internet Explorer 11
- Latest version of Firefox

**Important Note:** While Internet Explorer (IE) 9 and 10 are allowed to access the People First system, these IE versions will cause certain pages to not load correctly in the new Performance Management and Recruiting system.

**Compatibility Mode -** The URL “\*.myflorida.com” must continue to be listed as a website in the Internet Explorer compatibility view settings to ensure users can log in to People First.

**Platform Requirements -** (no action needed by the agency):

- Windows – Vista, 7, 8+ or 10
- Apple – Mac OS X Lion (10.7) or higher

For additional information on the new system, refer to communication [SE 131 Implementation of New Performance Management & Recruiting System \(Jan 2017\)](#).