|  |
| --- |
| **CLASS CODE:** 4672 **PAY GRADE:** 427  |

**CLASS TITLE:** PROFESSIONAL ENGINEER SUPERVISOR II - SES

**ALLOCATION FACTOR(S)**

This is work requiring licensure by the State Board of Professional Engineers. Duties include supervising Engineers III, Engineer Supervisors II, Professional Engineers I, and/or Professional Engineer Supervisors I. The primary duty of the employee(s) in the position(s) allocated to this class is to spend a major portion of the time communicating with, motivating, training and evaluating employees, planning and directing their work; and having the authority to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward or discipline subordinate employees or to effectively recommend such actions.

**EXAMPLES OF WORK PERFORMED:**

(Note: The examples of work as listed in this class specification are not necessarily descriptive of any one position in the class. The omission of specific statements does not preclude management from assigning specific duties not listed herein if such duties are a logical assignment to the position. Examples of work performed are not to be used for allocation purposes.)

* Motivates employees to improve the quality and quantity of work performed.
* Plans work loads, work flows, deadlines, work objectives and time utilization with employees.
* Evaluates employees through establishing evaluation criteria and responsibilities and meeting regularly with employees to ensure the established criteria are met.
* Trains employees in methods for performing an effective and efficient job.
* Communicates on a regular basis with employees both individually and in staff meetings.
* Directs the work of employees to ensure best use of time and resources.
* Acts as technical assistant for statewide highway construction, maintenance, or planning activities.
* Assists in planning and designing of major highway plans; assists in planning drainage structures; and assists in planning and directing the preparation of complete bridge plans.
* Supervises and participates in the design of all electrical systems for highways, bridges, and related structures.
* Assists in advising others regarding the acquisition of rights-of-way throughout the state.
* Assists in directing all construction, maintenance, design, or planning activities in a district office for the Department of Transportation.
* Serves as resident engineer for the construction of a number of highway or bridge projects in an assigned area.
* Directs the activities of a district maintenance unit in the maintenance of highways, bridges, and related structures.
* Serves as a regional sanitary engineer, a sanitary engineering director for a moderately complex county program, or an assistant sanitary engineering director for a highly complex county program.
* Performs related work as required.

**KNOWLEDGE, SKILLS AND ABILITIES:**

(Note: The knowledge, skills and abilities (KSA's) identified in this class specification represent those needed to perform the duties of this class. Additional knowledge, skills and abilities may be applicable for individual positions in the employing agency.)

* Knowledge of the concepts, terminology, principles and analytical techniques of an engineering specialty area.
* Knowledge of engineering design, construction, production and/or operations.
* Skill in using engineering tools, equipment and/or instruments.
* Ability to analyze and interpret engineering data.
* Ability to plan, design, evaluate and investigate engineering works and systems.
* Ability to apply engineering quantitative techniques.
* Ability to direct, monitor and inspect engineering projects.
* Ability to solve problems relating to engineering.
* Ability to supervise people.
* Ability to determine work priorities, assign work, and ensure proper completion of work assignments.
* Ability to communicate engineering information effectively.
* Ability to establish and maintain effective working relationships with others.

**MINIMUM QUALIFICATIONS**

* Registration as a Professional Engineer in accordance with Florida Statute 471 and one year of post-registration experience.

**EFFECTIVE:**

7/1/2001

**HISTORY:**

01/01/1984